

# Woodgate Recreational Association

## Board of Directors Meeting

April 28, 2016

Approved

### Call to Order

The Woodgate Recreational Association Board of Directors Meeting was held April 28, 2016 at 5:52 p.m. at the offices of Cherry Creek HOA Professionals, located at 14901 E. Hampden Ave, Suite 320 Aurora, CO. Board Members present included Candy Thompson and Chris Griffith. Association Property Manager David Prieto, was present representing Cherry Creek HOA Professionals Management Company. No homeowners were present.

### Vendor Forum

Jason Beaner from JBK provided an overview of landscaping activities in the community. The Board discussed the island at the corner of Belleview and Elkhart which is the responsibility of the Woodgate Recreational Association. **A motion was made, seconded and carried to approve the following actions:**

- Remove seven dead junipers and stumps at the entrance at Belleview and Elkhart for \$475.00. JBK agreed to add one or two boulders to the area to make up for the change in scenery.
- Accept the recommended plant replacements located at the west end of the xeriscape project located west of Elkhart Street. The total for the program was \$2,270.00.
- Continue the tree replacement program with a budget for four trees to be planted in the common areas and discussed further at the spring walkthrough.

The spring walkthrough was scheduled for May 13<sup>th</sup> at 3:30pm.

### Homeowner / Guest Forum

No homeowners were present for the meeting.

### Homeowner Correspondence

4814 E Eagle Circle – The Board determined that the submitted design review request belong to Woodgate Terrace Homeowners Association and did not require approval from Woodgate Recreational Association.

14710 E Chenango Place – The Board discussed the waiver of two late fees totaling \$40.00. **A motion was made a seconded to approve the waiver. The motion carried unanimously.**

### Approval of Minutes

The Board reviewed the minutes of the March 29, 2016 Board of Director's Meeting. **A motion was made and seconded to approve the minutes, subject to one addition being made regarding a request to research water usage. The motion carried unanimously.**

### Financial Overview

The financials for the month ending **March 31, 2016** were reviewed. **A motion was made and seconded to approve all the financials. The motion carried unanimously.**

The Board reviewed the accounts receivable aging report. **A motion was made, seconded and carried to take the following actions:**

- Write-off the balance totaling \$868.50 from account #104302100
- Advance account #104301890 to the attorney for collections
- Resolve to initiate foreclosure proceedings on account #104300420
- Re-issue delinquency statements to account #104300300 and account #104300030 prior to advancing to the attorney for collections

### New Business

***A motion was made, seconded and passed to ratify the following decisions made via email***

- The Board approved the tree care proposal from JBK Landscaping totaling \$212.50
- The Board approved the purchase and installation of pool steps for the pool. The steps cost is \$496.98.

**Pool house roof and gutters.** The Board reviewed the proposal by JAM Roofing. Cherry Creek HOA Professionals will solicit another bid for comparison purposes.

**Pool update.** The pool opening is on schedule. The stairs have arrived and Perfect Pools will install prior to opening. Cherry Creek HOA Professionals will coordinate with Centurylink to turn the pool phone on by May 20<sup>th</sup>.

**Pool Patrol.** The Board discussed the proposal from Spear Security. The contract is to cover opening the pool at 6am and closing it at 10pm, plus nightly patrols. The Board expressed its willingness to remain with the current provider so long as they understand that they did not meet expectations last year. Cherry Creek HOA Professionals will solicit one additional bid for comparison purposes.

**Insurance Renewal.** *A motion was made and seconded to approve the renewal of the State Farm insurance policy. The motion carried unanimously.*

**Attorney Fee Agreement.** *A motion was made and seconded to approve the non-retainer Attorney Fee agreement with Toby & Johnston. The motion passed unanimously.*

**Adjournment**

With no further Association business to discuss the meeting adjourned at 6:45 p.m.

*The next scheduled meeting is May 26, 2016, at the offices of Cherry Creek HOA Professionals, Suite 320.*